



**TRACKSS'**  
**SHE**  
Award

*What's involved?*

*Why bother ?*

- Achieve a nationally recognised NVQ award.
- Recognised by the HSE for proving 'competence'.
- Improve the running of your operation.
- Personal achievement and self esteem.
- Career path for employees.

- Fill in a candidate registration form and send the enrolment fee.
- We appoint an assessor to get you started as soon as possible.
- We provide each candidate with a comprehensive information pack.
- You will have to demonstrate competency in each Unit of the award.
- Your designated assessor will guide you through the award every step of the way.
- Wherever possible you will be asked to show the assessor in practical terms what you do, to demonstrate your competence.
- Satisfy the assessor that you understand the necessary legal issues for your NVQ.

*How long does it take?*

- 6 to 12 months is the average, faster through planning.
- Monthly visits are usually planned by TRACKSS assessors.
- The better prepared you are the quicker you will progress.

*Where do I do it?*

- At your workplace to maximise assessment by observation.
- We'll ask questions to make sure candidates understand key information.
- TRACKSS also provides off-site training courses, particularly on legal matters if needed.

“ We really liked TRACKSS' approach. They took all the jargon and bureaucracy out of the NVQ process which helped a lot. ”



INVESTOR IN PEOPLE

TRACKSS Limited - P O Box 140 Whitstable, Kent CT5 2GO

Tel: 01227 792927 Fax: 01227 794464 e-mail: info@trackss.co.uk www.trackss.co.uk





## Why TRACKSS?

- Many years of experience has shown TRACKSS how to deal effectively with a wide range of candidates.
- We've devised an integrated assessment system to simplify the process.
- With the help of our experienced assessors, we deliver an efficient, cost-effective service.
- We don't assess where we can find existing proof of competence in previous relevant qualifications.
- Our approach is both sensible and pragmatic. We make sure problems are solved quickly!
- Candidates are supported continuously and kept right up-to-date.
- We work with a range of companies nationwide, often with little previous experience of NVQs.
- Most importantly, we tailor our services to meet your individual needs.

## Which award suits me?

- NVQ Level 5 (10 units) – Director.
- NVQ Level 4 (9 Units) – Manager.
- NVQ Level 3 (6 Units) – Supervisor.
- The SHE awards can be applied to any sector within the extractive and minerals processing industries.
- The assessor applies the relevant NVQ to whichever sector the candidate is working in.

## What are the specific courses?

This is a 'workplace' qualification so most of the time is spent at your 'workplace'. Though we offer off-site courses as part of our nationwide learning programme. The following are particularly valuable for working towards some of the knowledge aspects of the NVQ process.

- **Introduction to NVQs – one day.**
- **SHE Safety and Environmental Legislation – three days.**
- **Fast Track to SHE – three-to-four days.**
- **Plus others if required – ask for our Courses Menu for full details.**